

Fife Lake Township
Planning Commission

June 11, 2026 at 7PM

*Meeting run by Zoning Administrator until Officers Elected

1) Call to order by Zoning Administrator Marvin Radtke at 7PM.

2) Pledge of Allegiance was recited.

3) Roll Call: Present: Appointed Planning Commission (PC) members: Dawn Zimmerman, Dan Wilson, Shane Lewis. Absent: Joe Austin. Also present: Zoning Administrator: Marvin Radtke.

4) Conflict of Interest: None.

5) Approval of the agenda:

Zimmerman made a motion to approve the agenda. Wilson seconded. No discussion. Motion carried unanimously, voice vote.

6) Organizational Items:

a) Oath of Office was taken by appointed members present.

b) Introductions/Backgrounds were shared.

c) Staff Introductions were shared.

d) Overview of Planning Commission (PC) role was discussed.

e) Wage for PC role was set at the Fife Lake Township board at \$77.25/meeting and an extra \$25.75/meeting for appointees to hold chairperson position.

f) Overview of officer roles were discussed.

g) Election of Officers:

Chair: Shane Lewis (2029)

Vice Chair: Dan Wilson (2027)

Trustee: Dawn Zimmerman (2028)

Secretary: Postponed until July meeting

(Chair runs meeting from this point)

7) New Business

- a) Determine meeting frequency: Monthly.
- b) Regular meeting date/time: Monthly, 2nd Thursday of month at 6PM.
- c) Adopt a meeting calendar: Completed in 7.b.
- d) Annual organizational meeting month (Township fiscal year starts July 1):
- e) Bylaws discussion: Postponed until July.
- f) Adopt bylaws if ready: Postponed until July.
- g) Training Plan/MTA subscription: Dawn presented opportunities available through MTA.
- h) Open Meetings Act & Legal Training
- i) Discuss moratorium timeline and deadlines
- j) Vote to Issue Notice to Plan

8) Public Comment:

Mary Ellen Dilley: Fife Lake Township: Asked questions regarding the Master Plan.

9) Commissioner Comments

10) Adjournment:

Wilson made a motion to adjourn at 8:01PM. Zimmerman seconded. No discussion. Motion carried unanimously, voice vote.

Respectfully submitted,

Annie Allen

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Fife Lake Township Clerk