

Fife Lake Township Cemetery Committee Meeting Minutes July 9, 2013 4:30 p.m.
Present: Ingersoll __P__, Voice __P__, Forwerck __P__, Sorrow __A__, Magel __P__, Kelley __*__, Gifford __P__
Others Present: None – *Kelley did not attend meeting, but was at Walton Cemetery.

Open Meeting

1. Review Capital Improvement Program

YEAR I 2012-13 budget (July 1 to June 30)

- i. Remove trees and repair fence
- ii. Trim trees
- iii. Prep ground in middle and back sections to improve stability
- iv. Prep ground at Walton
- v. Mark lots where corner markers are missing
- vi. Establish cemetery fund, carry over funds, cemetery sales put into fund

YEAR II 2013-2014 budget (July 1 to June 30) *

- vii. Repair front fence and have new sign made
- viii. New sign at Walton
- ix. Fill soil in sunken graves
- x. Plan for expansion at Fife Lake
- xi. Post ordinance rules in front of cemeteries
- xii. Post cemetery map and ordinance in cemeteries
- xiii. Water maintenance and upgrades as needed
- xiv. Attend cemetery workshops
- xv. Repairs and mowing

YEARS III, IV and V

Continual repairs, maintenance and mowing

*Equipment & Material Purchases for 2013/2014 budget -	\$ 12,782	
- Chain Saw	Building	2,000
- Telescoping Chain Saw	Equipment	2,150
- Pressure Washer	Materials	4,632 (includes gas)
- Roto Tiller	Signs/Fence	<u>4,000</u>
- Lime Spreader		12,782
- Black Dirt, Mulch, Lime, Timbers, Tree Removal		
- Replace Door & Electricity on Building		
- Gas to run equipment		
2. Updates – Sexton		
3. Discussion		
a. Lighted swags between Christmas wreaths – electricity to fence Twp. /Swags DDA		

Recommendations to Township Board

Fred's comment Spend no more than committee recommends, but 1st & 2nd year as needed up to \$25,000. Budget is \$12,782 + sexton wage & payroll tax 12,218 = \$25,000

Motion by Gifford, 2nd by Magel to recommend \$12,782 be approved by township board for equipment/materials in 2013/2014 budget year as needed. Roll Call vote: Magel Y, Voice Y, Gifford Y, Ingersoll Y, Forwerck Y, carried.

4. Adjourn - ***Committee went to Walton Cemetery to meet with sexton Kelley to review work plan, then Voice, Ingersoll and Forwerck toured Fife Lake Cemetery.***